

**Clayton County Public Schools
Mundy's Mill High School
Student Device Return**

**ALL STUDENT CHROMEBOOKS/IPAD, POWER CORD, AND BAG
WILL BE TURNED IN BY THE END OF THE 2022-2023 SCHOOL YEAR**

Senior Chromebook Return

Monday, May 8th thru Friday, May 12th

Underclassmen (9th, 10th, 11th) Chromebook Return

Monday, May 15th thru Friday, May 19th

Student/Parent Expectations:

- Chromebook/iPad, case, and AC adapter (2 parts) are to be turned in.
- The devices and cases should be cleaned of any personal items.
- Return any extra devices, cases, or AC adaptors that you may have in your possession.

Collection

- All of the student devices should be collected by May 19th.
- Your school's Prologic technician will collect all of the devices.
- If students have not turned in their devices by May 19th, it will be disabled.
- The Prologic tech will sign off on the receipt, showing which pieces of equipment were turned in.
- The Prologic tech will also make a note in Incident IQ of what was not turned in for our records.

The process of paying for replacement equipment

- Please allow the technician to scan in all devices that are turned in. It is possible that a lost device could be found or turned in.
- If a student has lost or damaged equipment - and after the Prologic tech has given them their filled-out receipt - the student's parent can purchase the missing/damaged equipment from the school.
- Replacement equipment can be purchased using the SchoolCash platform.
- *The SchoolCash website can be accessed via the URL listed below, registration may be needed if a profile has not been previously created.*
- *The item for replacement equipment is "LOST & DAMAGED TECHNOLOGY EQUIPMENT"*
- Select and pay for whatever is listed is circled as lost on the receipt.
- Click the following URL to register or log in to SchoolCash: <https://claytoncountyp.s.schoolcashonline.com/>
- [SchoolCash Online Help](#)

ELBC Device Distribution 2023/2024 School Year:

- Any student that does not return their device, case, and AC adapter will not be issued technology for the 2023/2024 school year until all equipment is returned or replaced.

Device distribution will begin on August 16, 2023.

All students/parents will receive a copy of the Chromebook handbook each year in addition to online access to the handbook.

Students will be required to complete the following prior to receiving their device:

- Students must complete a Digital Citizenship Course provided by Clayton County Public Schools.
- Students and Parents must sign the Internet Acceptable Use Guidelines.
- Students and Parents must sign an ELBC User Agreement form online.