

Mundy's Mill High School

Student Rules and Procedures

Morning Arrival and Tardiness to Class

Morning Arrival

Punctuality is a key component to the operational structure at Mundy's Mill High School. Upon arrival, the Commons area is for consuming meals and when finished, moving on to the Gym area.

Students who do not eat breakfast will be directed to the Main Gym. Only those students who are eating breakfast will be allowed in the Commons.

Assigned staff will monitor the Commons, hallways and Gym areas beginning at 7:40 until the first bell at 8:10am. Teachers will stand in the hallway during this transition, ushering students to class. At the ringing of the bell at 8:20am, all students should be in class.

Loitering in the Commons and hallways instead of reporting directly to class after the first bell for the start of 1st period is unacceptable.

Tardiness

Punctuality is a key component to the operational structure at Mundy's Mill High School. **Excessive tardiness to class will not be tolerated.** All teachers will stand in the hallway during student transition ushering students to class. At the ringing of the tardy bell, all students must be in class.

Late students will report directly to 1st period. **Only students arriving after 8:45am will report to the attendance window** for check-in before proceeding to class.

When a student accumulates three instances of tardiness to class, the teacher must assign a classroom-based consequence e.g, detention (before school, after school or during lunch) or other appropriate consequence (reflective writing, etc...)**and** contact the student's parent/guardian, noting the contact in Infinite Campus .